

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)

Date: 6/13/2025

Meeting Date: 6/23/2025

Submitted By: Sarah George

Department: County Clerk's Office

Signature of Elected Official/Department Head:

April Long

Court Decision:

This section to be completed by County Judge's Office



6-23-25

Description:

Consideration and approval for the Johnson County Clerk's Office to host a
Saturday Services Event, which will include both a Passport Fair and a Vital
Records Walk-In Event, on Saturday, August 2, 2025, at the Johnson County
Historic Courthouse.

(May attach additional sheets if necessary)

Person to Present: April Long

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) ☒ PUBLIC ☐ CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: _____ minutes

Session Requested: (check one)

☐ Action Item ☒ Consent ☐ Workshop ☐ Executive ☐ Other _____

Check All Departments That Have Been Notified:

☐ County Attorney ☒ IT ☐ Purchasing ☐ Auditor

☒ Personnel ☐ Public Works ☒ Facilities Management

Other Department/Official (list) Sheriff's Office

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**

Approved in CC on 9/11/2023